

Ted Carter Inspired Landscapes
99 Cousins Road
Buxton, ME 04093
<https://tedcarterlandscapes.com/>

Field Production

Job Description

Purpose:

This position is responsible for the preparation, installation, and finishing of softscaping and hardscaping elements at client project sites and the maintenance of equipment and materials at company headquarters.

Responsibilities and Accountabilities:

- This position reports to the Production Manager and Landscape Foreman.
- Read and interpret design plans to install softscaping and hardscaping project elements.
- Prepare project sites in readiness for installation. Includes safe removal of existing elements (paving, natural stone, concrete, loam, plantings, etc.) and careful handling of elements that will be repurposed.
- Using a variety of materials (natural stone, pavers, blocks, metal, wood, concrete, etc.), install hardscaping that includes:
 - Terraces, Patios
 - Walkways
 - Stairs
 - Retaining walls, Freestanding walls
 - Fire pits
 - Water features
 - Lighting
- Operate and safely use a variety of hand tools and power tools including hammers, chisels, pry bars, wrecking bars, screed boards, trowels, wheelbarrows, shovels, rakes, stone cutters, grinders, compactors, string trimmers, chainsaws, sod cutters, vacuum lifters, laser levels with elevation receivers.
- Working with a variety of materials (live plants, loam, sand, soil amendments, mulch, landscape edging, etc.), install softscaping that includes:
 - Grading lawn or planting beds to conform with new slope.
 - Defining flower beds or other decorative planting areas.
 - Spreading loam and installing sod or grass seed.
 - Planting trees and shrubs (10-gallon pots, balled and burlapped, etc.).
 - Planting annuals and perennial plants.
 - Amending garden soil and planting sites for improved fertility and plant health.
 - Applying mulch to planted beds.
 - Maintaining plant health while stock is in inventory or awaiting installation on job site.
 - Finishing steps, including watering installed plants and clean up/removal of project materials from job site.
- Assist with maintaining accurate records of materials (live plants, loam, mulch, gravel, aggregates, stone, pavers, etc.) used during the installation of a project.

- Coordinate with the Production Manager or Landscape Foreman on assigned tasks to clarify project scope and determine equipment and materials needed.
- Communicate the status of assigned tasks to the Production Manager or Landscape Foreman and identify problems needing resolution.
- Additional tasks or responsibilities not already defined on the above list may be assigned.

Position Requirements:

- Valid driver's license with a clean driving record.
- Ability to work outdoors in all weather conditions.
- Ability to read, write, and speak English.
- Ability to regularly lift 15–50 lbs, occasionally lift 50–80 lbs.
- Ability to stand, lift, kneel, bend, and otherwise move about the job site for the majority of the work shift.
- Ability to perform manual labor and landscape-specific tasks including moving heavy objects, lifting, planting, digging, raking, and weeding.
- Ability to perform mathematical calculations for area and volume to facilitate the ordering of materials, when needed.
- Available to work ten-hour shifts, five days a week with occasional weekend work during peak season. Standard work hours are 7:00 AM to 5:00 PM, Monday through Friday or as assigned by the supervisor.
- Willing to have a background check performed.
- Willing to comply with all standard operating procedures and policies of Ted Carter Inspired Landscapes, including wearing company branded clothing when on client project sites.

Preferred Qualifications:

- Two years' experience working in landscaping/hardscaping installation.
- Demonstrated experience operating skid loaders (skid-steers) and mini excavators.
- Valid Class-A/B commercial driver's license.
- Maine DEP Erosion and Sedimentation Control certification.